

## Scrutiny Standing Panel Agenda



### **Housing Scrutiny Standing Panel Tuesday, 22nd October, 2013**

You are invited to attend the next meeting of **Housing Scrutiny Standing Panel**, which will be held at:

**Committee Room 1, Civic Offices, High Street, Epping  
on Tuesday, 22nd October, 2013  
at 5.30 pm .**

**Glen Chipp  
Chief Executive**

**Democratic Services  
Officer**

Mark Jenkins (The Office of the Chief Executive)  
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#### **Members:**

Councillors S Murray (Chairman), Ms G Shiell (Vice-Chairman), K Avey, K Chana, Mrs R Gadsby, Ms J Hart, Mrs S Jones, Mrs J Lea, L Leonard, B Rolfe, Mrs J H Whitehouse and W Marshall

**SUBSTITUTE NOMINATION DEADLINE:**

**16:30**

**1. APOLOGIES FOR ABSENCE**

**2. SUBSITUTE MEMBERS (COUNCIL MINUTE 39 - 23.7.02)**

(Assistant to the Chief Executive) To report the appointment of any substitute members for the meeting.

**3. DECLARATION OF INTERESTS**

(Assistant to the Chief Executive). To declare interests in any items on the agenda.

In considering whether to declare a personal or a prejudicial interest under the Code of Conduct, Overview & Scrutiny members are asked pay particular attention to paragraph 11 of the Code in addition to the more familiar requirements.

This requires the declaration of a personal and prejudicial interest in any matter before an OS Committee which relates to a decision of or action by another Committee or

Sub Committee of the Council, a Joint Committee or Joint Sub Committee in which the Council is involved and of which the Councillor is also a member.

Paragraph 11 does not refer to Cabinet decisions or attendance at an OS meeting purely for the purpose of answering questions or providing information on such a matter.

**4. NOTES OF THE LAST MEETING (Pages 5 - 12)**

To agree the notes of the last meeting of the Panel held on 17 June 2013 (attached).

**5. TERMS OF REFERENCE / WORK PROGRAMME (Pages 13 - 20)**

(Chairman/Lead Officer) The Overview and Scrutiny Committee has agreed the Terms of Reference of this Panel and associated Work Programme. This is attached. The Panel are asked at each meeting to review both documents.

**6. PROGRESS REPORT ON PRIVATE SECTOR HOUSING STRATEGY - PRESENTATION (Pages 21 - 26)**

(Director of Housing) To receive a presentation from Lyndsay Swan (Assistant Director of Housing (Private Sector and Resources)), Sally Devine (Private Housing Manager – Technical) and Paul Duguid (Private Housing Manager) (Grants and CARE))

**7. REQUEST FOR SCRUTINY PANEL REVIEW - LEASEHOLDER CONTRIBUTIONS FOR IMPROVEMENTS TO COMMON PARTS OF FLAT BLOCKS (Pages 27 - 68)**

(Director of Housing) To consider the attached report and appendices.

**8. REVIEW OF PARKING ENFORCEMENT ON HOUSING MANAGED GRASSED AREAS (Pages 69 - 78)**

(Director of Housing) To consider the attached report.

**9. HOUSING SERVICE STRATEGY ON ANTI SOCIAL BEHAVIOUR - REVIEW AND UPDATE (Pages 79 - 102)**

(Director of Housing) To consider the attached report.

**10. SIX MONTH REVIEW OF THE HRA FINANCIAL PLAN (Pages 103 - 114)**

(Director of Housing) To consider the attached report.

**11. HRA FINANCIAL PLAN - HALF YEARLY UPDATE (Pages 115 - 134)**

(Director of Housing) To consider the attached report and appendix.

**12. TWELVE MONTH PROGRESS REPORT ON HOUSING BUSINESS PLAN ACTION PLAN (Pages 135 - 148)**

(Director of Housing) To consider the attached report.

**13. PROGRESS REPORT ON THE WELFARE REFORM MITIGATION ACTION PLAN**

**(Pages 149 - 150)**

(Director of Housing) To consider the attached report.

**14. REPORTS TO BE MADE TO THE NEXT MEETING OF THE OVERVIEW AND SCRUTINY COMMITTEE**

To consider which reports are ready to be submitted to the Overview and Scrutiny Committee at its next meeting.

**15. FUTURE MEETINGS**

The next scheduled meeting of the Panel will take place on Wednesday 22 January 2014 at 5.30p.m. in Committee Room 1 and then on:

- Tuesday 25 March 2014 at 5.30p.m. in Committee Room 1.